

**SUNBURST SCHOOL DISTRICT #2  
REGULAR MEETING**

**BOARD MINUTES**

**July 19, 2016**

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1. **CALL TO ORDER:** The regularly scheduled meeting of the Board of Trustees was called to order at 7:00pm by the Chairman, Lisa Kearns with the *pledge to our flag*. The School District No. 2. Trustees present to constitute a quorum were:

*Lisa Kearns, Chairman*

*(Scott Griffin, Trustee-Absent)*

*Jonette Johannsen, Vice-Chairman*

*James Nagy, Trustee*

*Lisa Samsal, Trustee*

Guests and staff in attendance were:

*Christina Barbachano, Superintendent*

*District Staff – See attached list*

*Peggy Tobin, Business Manager*

2. **APPROVE/REVISE/AMEND AGENDA** - Action 1

Jim moved to approve agenda as written. Jonette seconded the motion and it passed unanimously.

3. **APPROVE MINUTES FROM THE JUNE 21<sup>ST</sup> BOARD MEETING:** - Action 2

Minutes from the June 21<sup>st</sup> Regular Board Meeting were discussed. Jonette made a motion to approve the minutes from the Regular meeting of June 21<sup>st</sup> meeting with Lisa K.'s correction of one word changing from "to" to "with". Jim seconded the motion. All voted in favor and the motion carried unanimously.

4. **CONSENT AGENDA** – Action 3

- a. Warrants Approval & Warrants to Void

Bills, warrants, the electronic payment to Bank of Montreal Purchasing Card and payroll processed since the previous regular meeting were discussed. Peggy explained that July payments include all of the annual contract renewals and dues for memberships for the 2016-17 school year. She also reported that the July payroll was divided into two processing periods – year end on June 30<sup>th</sup> and regular payroll of July 13<sup>th</sup>. Peggy pointed out that the FICO maintenance contract is new this year and will save over \$1,000.

- b. Extra-Curricular Hiring for 2016-2017

Tami Hauschulz - Pep Band & Honor Society

Diana Barsness – Sophistikix\* (assuming that there is interest in this school year.)

Elizabeth Smith – FCCLA & Prostart

Ula Hilt-Omdahl – FFA

Amanda Nix – HS Science Advisor

Sue Ehlers – Assist Science Advisor

Jodi Griffin – Speech & Drama

\*Waiting for confirmation at release of agenda

Shannon thanked the board for allowing the reunion attendees to come into the school and also thanked them for allowing him to be the Student Council advisor for the past 15 years. Lisa K. discussed having a way to evaluate the time away from school that extra-curricular activities result in. Discussion followed. Jonette moved to approve warrants 21708-21733, P-Card Transactions and payroll transactions including PR checks 28267-28270 and the hiring of the extra-curricular hiring for 2016-17. Jim seconded the motion. All voted in favor and the motion carried unanimously.

5. **PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA** – Discussion

6. **BUSINESS MANAGER REPORT** - Discussion

- a. Review of Financial Reports

June Extracurricular reports were reviewed and discussed. June Financial Reports were reviewed and discussed.

b. Notice of Budget Hearing

Peggy suggested 2 options for the budget hearing – A Special Meeting on August 9<sup>th</sup> or Regular Meeting on August 16<sup>th</sup>. The Board preferred to have the hearing prior to the Special Meeting date of August 9<sup>th</sup> at 7:00pm. Peggy will handle posting the notice.

7. **ELEMENTARY PRINCIPAL/TECHNOLOGY REPORT** – (No Elementary Principal report). Christina asked Jeff Nix to provide a summary of what has been completed on the technology work. Jeff provided a report of what has been done and what still needs to be done prior to school starting. Jeff from Schoolhouse will be back up the first week of August. Christina added that we will need to develop a technology plan for the district which Schoolhouse IT has offered to assist us with. Jeff & Christina outlined some training plans for staff.

8. **ATHLETIC DIRECTOR'S REPORT** - Discussion

Jeff reported that he will be recommending Teri Iverson for the Assistant HS Volleyball Coach. He will also be working on handbooks and an evaluation process for coaching staff and will attend the Montana Coaches Association meeting the 1<sup>st</sup> week of August.

9. **SUPERINTENDENT'S REPORT** – Discussion - Christina referred the board to her written report (see attached)

a) Maintenance Update – In addition to her report, Christina discussed the re-sodding the football field. She also noted that the track has been re-graded and that she has received 2 more bids for siding and windows on the District House (4-U Construction & Dan Gliko).

b) Staffing – Today we posted a full-time custodian position and full-time para professional position, replacing Crystal Hout who was also the Assist JH Girls Basketball coach. We are trying some new avenues such as Craig's list. Christina provided the list of other open advisor positions and discussed options for filling some of the openings including bringing back the JH Science Advisor position. Christina pointed out the amended schedule for the school year that folds in the classes that Brian was scheduled for into the current staffing.

c) Enrollment – Christina discussed her plans for reporting on enrollment.

d) Assessment Scores – Christina provided the scores from Smarter Balance Testing which she received. The positive side is that we have lots of room for improvement.

e) New Posting for Agenda – Christina discussed her plans for posting the Agenda and all related materials on the school website.

10. **APPROVE OUT OF DISTRICT ATTENDANCE CONTRACTS**

a. New - Antonia DiSandro - Action 4

Lisa S. moved to approve the Out of District Attendance Contract for Antonio DiSandro. Jim seconded the motion. Discussion followed and it passed unanimously

b. Returning – Action 5

Maria Becker, Claire, Lauren, Madison & Thomas Hoggan, Nathan Lerum, Cate & Lane Lerum, Landon Omdahl and Carly Zell

Jonette moved to approve the Out of District Attendance Contract for all returning students. Jim seconded the motion-no discussion. The motion passed unanimously.

11. **APPROVE OUT OF DISTRICT INDIVIDUAL TRANSPORTATION CONTRACTS** – Action 6

Jim & Val Becker, Tony DiSandro, Anrew & Melanie Hoggan, Dave & Glenda Lerum, Dean & Carrie Lerum, Lloyd & Ula Omdahl, Rick & Brandy Raulston, and John & Leigh Zell

Jim moved to approve the Out of District Individual Transportation Contracts for all listed. Jonette seconded the motion and it passed unanimously

- 12. APPROVE AMENDED CONTRACT FOR C. BARBACHANO AND LEASE AGREEMENT** - Action 7  
 Peggy provided a summary of the changes made to Christina's contract and she and Lisa explained the rental agreement for the district house.  
 Jonette moved to approve the amended contract for Christina. Jim seconded the motion and it passed unanimously.
- 13. APPROVE AMENDED CONTRACT FOR CHELSEA TAYLOR (FROM 3/7 TO ½ TIME)** - Action 8  
 Jim moved to approve changing Chelsea Taylor's contract from 3/7 to ½ time. Lisa S. seconded the motion and it passed unanimously.
- 14. APPROVE BUSINESS MANAGER/CLERK ADMINISTRATIVE CONTRACT** - Action 9  
 Jim moved to approve the Business Manager/Clerk Administrative contract replacing the classified contract for Peggy Tobin. Lisa S seconded the motion and it passed unanimously.
- 15. APPROVE TRANSPORTATION/FACILITIES COORDINATOR ADMINISTRATIVE CONTRACT** - Action 10  
 Christina had provided the trustees with a job description for the new position and discussion followed. The spelling of Sunburst needs to be corrected. Discussion followed on Christina's plans for going forward and providing job descriptions for all new hires. She also explained the reporting structure for the new position describing that custodians will still report to the site principal and Vince will report to her. Jonette moved to approve the Transportation/Facilities Coordinator contract replacing Vince's classified contract. Jim seconded the motion and it passed unanimously.
- 16. APPROVE THE GOLDEN TRIANGLE COOPERATIVE AGREEMENT** - Action 11  
 Jim moved to approve the Golden Triangle Cooperative Agreement. The motion was seconded by Jonette and passed unanimously.
- 17. APPROVE THE MHSA AGREEMENT** - Action 12  
 Jonette moved to approve the MHSA agreement. The motion was seconded by Jim and passed unanimously
- 18. APPROVE INSURANCE POLICIES FOR 2016-17** - Action 13  
 Peggy provided current costs for the school's liability and property insurance which increased 5% as opposed to the maximum 6% in our current three-year agreement with MSPLIP, and the cost savings achieved by moving Workers Comp to AmTrust 2 years ago. Jim moved to approve the insurance policies for 2016-17. Lisa S. seconded the motion and it passed unanimously.
- 19. SPECIAL BOARD MEETING – August 9, 2016** - Meeting will begin with the Budget Hearing.
- 20. NEXT REGULAR BOARD MEETING—August 16th,, 2016 at 7:00 PM**

- 21. Adjourn** - Action 14  
 Jonette moved to adjourn the meeting at 7:55pm. The motion was seconded by Lisa S. and passed unanimously.

  
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 LISA KEARNS, CHAIRMAN

  
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 PEGGY TOBIN, CLERK

DATE: 8/9/16

DATE: 8/9/16

SUNBURST SCHOOL DISTRICT 2  
REGULAR BOARD MEETING  
July 19, 2016  
GUEST LIST  
PLEASE SIGN IN!!

NAME	REPRESENTING
Kimi Bloch	Staff
Willie Wilson	
Josh Kearns	scouts observer
Anne Dunk	
Shannon Dunk	
Jeffrey Nix	
Crank Nix	
Wendy	

SUNBURST SCHOOL DISTRICT #2

Expenditure List - July.  
2016-2017

07/19/2016  
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Select All (All Transactions).

Filename: FoxieToExpList (Sunburst School).tsv

Location: C:\Program Files (x86)\Foxie Lady Computers\Fund Accounting\Output\

Print by Number - Totals Only

Transaction	Number	To Whom	Amount	Date	Status
Auto Clear - ACH	367	STATE TAXES	649.00	07/18/2016	Cleared
Auto Clear - ACH	368	T.R.S.	1,057.51	07/18/2016	Cleared
Auto Clear - ACH	369	P.E.R.S.	1,471.61	07/18/2016	Cleared
Auto Clear - ACH	370	STATE TAXES-ADDITIONAL	25.00	07/18/2016	Cleared
Auto Clear - ACH	371	AFLAC (NONTAXABLE)	149.93	07/18/2016	Cleared
Auto Clear - ACH	372	GUARDIAN-DENTAL	318.95	07/18/2016	Cleared
Auto Clear - ACH	373	GUARDIAN-VISION	59.15	07/18/2016	Cleared
Auto Clear - ACH	374	BANK OF MONTREAL-ACH	25,011.50	07/19/2016	Cleared
Claims Check	21708	AP EXAMS	196.00	07/19/2016	Written
Claims Check	21709	ASCHIM AUTO REPAIR	35.00	07/19/2016	Written
Claims Check	21710	BARBACHANO, M. CHRISTINA	110.00	07/19/2016	Written
Claims Check	21711	DEPARTMENT OF LABOR & INDUSTRY	124.00	07/19/2016	Written
Claims Check	21712	DEW DROP SPRINKLERS	495.00	07/19/2016	Written
Claims Check	21713	FICO	5,310.00	07/19/2016	Written
Claims Check	21714	FOOD SERVICES OF AMERICA	218.74	07/19/2016	Written
Claims Check	21715	FOXIE LADY COMPUTERS, INC.	2,950.00	07/19/2016	Written
Claims Check	21716	GOLDEN TRIANGLE COOP	5,015.00	07/19/2016	Written
Claims Check	21717	HIGH PERFORMANCE FLOORS INC.	5,000.00	07/19/2016	Written
Claims Check	21718	INFINITE CAMPUS	1,804.95	07/19/2016	Written
Claims Check	21719	LANE & ASSOCIATES INC	450.00	07/19/2016	Written
Claims Check	21720	M.H.S.A.	3,835.00	07/19/2016	Written
Claims Check	21721	M.R.E.A.-MONTANA RURAL EDUCATI	2,939.07	07/19/2016	Written
Claims Check	21722	MARIAS RIVER ELECTRIC COOPERAT	1,891.22	07/19/2016	Written
Claims Check	21723	MCS (MONTANA COOPERATIVE SERVI	190.00	07/19/2016	Written
Claims Check	21724	MONTANA INTERQUEST DETECTION C	375.00	07/19/2016	Written
Claims Check	21725	MONTANA QUALITY EDUCATION COAL	1,250.00	07/19/2016	Written
Claims Check	21726	MSPLIP-MONTANA SCHOOLS PROP &	26,614.00	07/19/2016	Written
Claims Check	21727	MTSBA	3,509.00	07/19/2016	Written
Claims Check	21728	MUST	1,290.00	07/19/2016	Written
Claims Check	21729	SAM	875.00	07/19/2016	Written
Claims Check	21730	SCHOOLHOUSE IT INC	40,840.00	07/19/2016	Written
Claims Check	21731	SHOUTPOINT, INC.	345.00	07/19/2016	Written
Claims Check	21732	TOMSHECK, TERRY	145.00	07/19/2016	Written
Claims Check	21733	TOWN OF SUNBURST	1,365.31	07/19/2016	Written
Direct Deposit - ACH	54	Dir.Deposit - ACH	10,068.69	07/15/2016	Cleared
EFTPS	57	Federal Taxes	3,544.38	07/15/2016	Cleared
General Purpose JV	7	Gen.Purpose JV	212.40	07/13/2016	Cleared
Payroll Check	28267	KIMMET, LYNN C.	871.76	07/18/2016	Written
Payroll Check	28268	AFLAC-CONTINENTAL AMERICAN GRP	30.79	07/18/2016	Written
Payroll Check	28269	MUST-MEDICAL NON-TAXABLE	6,846.00	07/18/2016	Written
Payroll Check	28270	UNUM VOLUNTARY LIFE	112.40	07/18/2016	Written
			=====		
			157,601.36		



**Expenditure List - July.  
2016-2017**

**SUNBURST SCHOOL DISTRICT #2**

08/03/2016  
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Select All (All Transactions).

Print by Transaction by Check by Account

Transaction	Number	Line	Item	Account	Amount	To Whom	Purpose	Status	Date
Auto Clear - ACH	367	201-100-2300-111			112.40	STATE TAXES	BARBACHANO, MARIA C.	Cleared	07/18/2016
Auto Clear - ACH	367	201-100-2300-115			3.50	STATE TAXES	MCALPINE, VALERIE J.	Cleared	07/18/2016
Auto Clear - ACH	367	201-100-2400-111			112.40	STATE TAXES	BARBACHANO, MARIA C.	Cleared	07/18/2016
Auto Clear - ACH	367	201-100-2400-115			77.90	STATE TAXES	JAEGER, Megan S.	Cleared	07/18/2016
Auto Clear - ACH	367	201-100-2500-111			57.03	STATE TAXES	TOBIN, MARGARET J.	Cleared	07/18/2016
Auto Clear - ACH	367	201-100-2600-114			118.00	STATE TAXES	DIEGEL, JULIE A.	Cleared	07/18/2016
Auto Clear - ACH	367	210-100-2300-111			56.20	STATE TAXES	BARBACHANO, MARIA C.	Cleared	07/18/2016
Auto Clear - ACH	367	210-100-2500-111			17.31	STATE TAXES	TOBIN, MARGARET J.	Cleared	07/18/2016
Auto Clear - ACH	367	210-100-2700-119			67.00	STATE TAXES	BURLEY, VINCENT E.	Cleared	07/18/2016
Auto Clear - ACH	367	212-910-3100-111			8.66	STATE TAXES	TOBIN, MARGARET J.	Cleared	07/18/2016
Auto Clear - ACH	367	212-910-3100-115			18.60	STATE TAXES	JAEGER, Megan S.	Cleared	07/18/2016
					649.00	Total			
Auto Clear - ACH	368	201-100-2300-111			203.75	T.R.S.	BARBACHANO, MARIA C.	Cleared	07/18/2016
Auto Clear - ACH	368	201-100-2400-111			203.75	T.R.S.	BARBACHANO, MARIA C.	Cleared	07/18/2016
Auto Clear - ACH	368	210-100-2300-111			101.88	T.R.S.	BARBACHANO, MARIA C.	Cleared	07/18/2016
Auto Clear - ACH	368	214-100-2300-220			328.88	T.R.S.	BARBACHANO, MARIA C.	Cleared	07/18/2016
Auto Clear - ACH	368	214-100-2400-220			219.25	T.R.S.	BARBACHANO, MARIA C.	Cleared	07/18/2016
					1,057.51	Total			
Auto Clear - ACH	369	201-100-2300-115			14.73	P.E.R.S.	MCALPINE, VALERIE J.	Cleared	07/18/2016
Auto Clear - ACH	369	201-100-2400-115			136.19	P.E.R.S.	JAEGER, Megan S.	Cleared	07/18/2016
Auto Clear - ACH	369	201-100-2500-111			105.28	P.E.R.S.	TOBIN, MARGARET J.	Cleared	07/18/2016
Auto Clear - ACH	369	201-100-2600-114			259.74	P.E.R.S.	DIEGEL, JULIE A.	Cleared	07/18/2016
Auto Clear - ACH	369	210-100-2500-111			30.08	P.E.R.S.	TOBIN, MARGARET J.	Cleared	07/18/2016
Auto Clear - ACH	369	210-100-2700-119			127.62	P.E.R.S.	BURLEY, VINCENT E.	Cleared	07/18/2016
Auto Clear - ACH	369	212-910-3100-111			15.04	P.E.R.S.	TOBIN, MARGARET J.	Cleared	07/18/2016
Auto Clear - ACH	369	212-910-3100-115			32.86	P.E.R.S.	JAEGER, Megan S.	Cleared	07/18/2016
Auto Clear - ACH	369	214-100-2300-230			15.10	P.E.R.S.	MCALPINE, VALERIE J.	Cleared	07/18/2016
Auto Clear - ACH	369	214-100-2400-230			149.89	P.E.R.S.	JAEGER, Megan S.	Cleared	07/18/2016
Auto Clear - ACH	369	214-100-2500-230			138.79	P.E.R.S.	TOBIN, MARGARET J.	Cleared	07/18/2016
Auto Clear - ACH	369	214-100-2600-230			266.32	P.E.R.S.	DIEGEL, JULIE A.	Cleared	07/18/2016
Auto Clear - ACH	369	214-100-2700-230			130.85	P.E.R.S.	BURLEY, VINCENT E.	Cleared	07/18/2016
Auto Clear - ACH	369	214-910-3100-230			49.12	P.E.R.S.	JAEGER, Megan S.	Cleared	07/18/2016
					1,471.61	Total			
Auto Clear - ACH	370	201-100-2600-114			25.00	STATE TAXES-ADDITIONAL	WILSON, WALTER L.	Cleared	07/18/2016
					25.00	Total			
Auto Clear - ACH	371	201-100-2500-111			72.28	AFLAC (NONTAXABLE)	TOBIN, MARGARET J.	Cleared	07/18/2016
Auto Clear - ACH	371	201-100-2600-114			77.65	AFLAC (NONTAXABLE)	DIEGEL, JULIE A.	Cleared	07/18/2016
					149.93	Total			
Auto Clear - ACH	372	201-100-2300-260			143.25	GUARDIAN-DENTAL	BARBACHANO, MARIA C.	Cleared	07/18/2016



Expenditure List - July.  
2016-2017

SUNBURST SCHOOL DISTRICT #2

08/03/2016  
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Print by Transaction by Check by Account

Transaction	Number	Line	Item	Account	Amount	To Whom	Purpose	Status	Date
Auto Clear - ACH	372	201-100-2600-260			70.28	GUARDIAN-DENTAL	DIEGEL, JULIE A.	Cleared	07/18/2016
Auto Clear - ACH	372	201-360-1000-117			8.44	GUARDIAN-DENTAL	ROBINS, Elaina J.	Cleared	07/18/2016
Auto Clear - ACH	372	201-360-1000-260			26.70	GUARDIAN-DENTAL	ROBINS, Elaina J.	Cleared	07/18/2016
Auto Clear - ACH	372	210-100-2700-118			8.44	GUARDIAN-DENTAL	IVERSON, Terrese F.	Cleared	07/18/2016
Auto Clear - ACH	372	210-100-2700-260			61.84	GUARDIAN-DENTAL	BURLEY, VINCENT E.	Cleared	07/18/2016
					318.95	Total			
Auto Clear - ACH	373	201-100-2300-260			20.40	GUARDIAN-VISION	BARBACHANO, MARIA C.	Cleared	07/18/2016
Auto Clear - ACH	373	201-100-2600-260			15.50	GUARDIAN-VISION	DIEGEL, JULIE A.	Cleared	07/18/2016
Auto Clear - ACH	373	201-910-3100-116			1.86	GUARDIAN-VISION	HARTZELL, LORELIE	Cleared	07/18/2016
Auto Clear - ACH	373	201-910-3100-260			5.89	GUARDIAN-VISION	HARTZELL, LORELIE	Cleared	07/18/2016
Auto Clear - ACH	373	210-100-2700-118			1.86	GUARDIAN-VISION	IVERSON, Terrese F.	Cleared	07/18/2016
Auto Clear - ACH	373	210-100-2700-260			13.64	GUARDIAN-VISION	BURLEY, VINCENT E.	Cleared	07/18/2016
					59.15	Total			
Auto Clear - ACH	374	201-100-1000-582			50.45	BANK OF MONTREAL-ACH	TOBIN-JOURNALISM/ISI	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-1000-610			6,141.69	BANK OF MONTREAL-ACH	MCALPINE/BECKER-BIOL	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-1000-610-001			253.97	BANK OF MONTREAL-ACH	NIX-HP TONER CARTRID	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-1000-650			195.00	BANK OF MONTREAL-ACH	TOBIN/HAUSCHULZ-MUSI	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-2120-531			48.58	BANK OF MONTREAL-ACH	TOBIN-PCARD-MONTHLY	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-2120-640			99.10	BANK OF MONTREAL-ACH	JAEGER/-BOOKS	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-2225-650			35.00	BANK OF MONTREAL-ACH	JAEGER-ELEM SUBSCRIP	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-2400-531			262.51	BANK OF MONTREAL-ACH	TOBIN-PCARD-MONTHLY	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-2400-610			773.94	BANK OF MONTREAL-ACH	WILSON-GRASS CATCHER	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-2500-531			28.81	BANK OF MONTREAL-ACH	TOBIN-PCARD-MONTHLY	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-2500-582			314.79	BANK OF MONTREAL-ACH	TOBIN-MASBO CONF-BIL	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-2600-330			337.11	BANK OF MONTREAL-ACH	TOBIN-PCARD-PEST CON	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-2600-411			1,060.11	BANK OF MONTREAL-ACH	TOBIN-PCARD-ELEM/HS	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-2600-412			3,020.82	BANK OF MONTREAL-ACH	TOBIN-PCARD-ELEM/HS	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-2600-440			93.73	BANK OF MONTREAL-ACH	TOBIN-STEVENS-MISC E	Cleared	07/19/2016
Auto Clear - ACH	374	201-100-2600-610			2,134.78	BANK OF MONTREAL-ACH	KIMMET-TRIMMER	Cleared	07/19/2016
Auto Clear - ACH	374	201-280-1000-582			26.90	BANK OF MONTREAL-ACH	TOBIN/GRIFFIN-SPECIA	Cleared	07/19/2016
Auto Clear - ACH	374	201-280-1000-640			382.23	BANK OF MONTREAL-ACH	MCALPINE/FARGO-STUDE	Cleared	07/19/2016
Auto Clear - ACH	374	201-280-1000-650			39.99	BANK OF MONTREAL-ACH	MCALPINE/FARBO-CBM S	Cleared	07/19/2016
Auto Clear - ACH	374	201-394-1000-610			506.51	BANK OF MONTREAL-ACH	MCALPINE/SMITH-FCS S	Cleared	07/19/2016
Auto Clear - ACH	374	201-395-1000-582			233.63	BANK OF MONTREAL-ACH	AG TEACHER CONF-HARD	Cleared	07/19/2016
Auto Clear - ACH	374	201-395-1000-610			104.86	BANK OF MONTREAL-ACH	MCALPINE/HILT-0 WATE	Cleared	07/19/2016
Auto Clear - ACH	374	201-720-3500-321			33.48	BANK OF MONTREAL-ACH	TOBIN-PCARD-MONTHLY	Cleared	07/19/2016
Auto Clear - ACH	374	201-720-3500-582			169.05	BANK OF MONTREAL-ACH	TOBIN-BEN TAYLOR-GOL	Cleared	07/19/2016
Auto Clear - ACH	374	201-720-3500-610			540.86	BANK OF MONTREAL-ACH	TOBIN/THARP-AERATOR	Cleared	07/19/2016
Auto Clear - ACH	374	210-100-2700-411			56.04	BANK OF MONTREAL-ACH	TOBIN-PCARD-BUS GARA	Cleared	07/19/2016
Auto Clear - ACH	374	210-100-2700-412			65.24	BANK OF MONTREAL-ACH	TOBIN-PCARD-BUS GARA	Cleared	07/19/2016
Auto Clear - ACH	374	210-100-2700-531			24.95	BANK OF MONTREAL-ACH	TOBIN-PCARD-MONTHLY	Cleared	07/19/2016



**Expenditure List - July.  
2016-2017**

**SUNBURST SCHOOL DISTRICT #2**

08/03/2016  
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Print by Transaction by Check by Account

Transaction	Number	Line	Item	Account	Amount	To Whom	Purpose	Status	Date
Auto Clear - ACH	374	210-100-	2700-	582	1,497.30	BANK OF MONTREAL-ACH	BURLEY-MAPT CONF-GRE	Cleared	07/19/2016
Auto Clear - ACH	374	210-100-	2700-	610	240.75	BANK OF MONTREAL-ACH	BURLEY-BRAKES-RED VA	Cleared	07/19/2016
Auto Clear - ACH	374	210-100-	2700-	625	1,958.44	BANK OF MONTREAL-ACH	TOBIN-BEN TAYLOR-BUS	Cleared	07/19/2016
Auto Clear - ACH	374	215-100-	4500-	412-410	154.32	BANK OF MONTREAL-ACH	TOBIN-PCARD-DIST HOU	Cleared	07/19/2016
Auto Clear - ACH	374	215-394-	1000-	610-407	658.50	BANK OF MONTREAL-ACH	MCALPINE/SMITH-FOOD	Cleared	07/19/2016
Auto Clear - ACH	374	215-395-	1000-	610-409	2,289.44	BANK OF MONTREAL-ACH	MCALPINE/HILT-O -TOO	Cleared	07/19/2016
Auto Clear - ACH	374	215-396-	1000-	640-408	374.05	BANK OF MONTREAL-ACH	MCALPINE/NIX-OFFICE	Cleared	07/19/2016
Auto Clear - ACH	374	228-100-	1000-	535	804.57	BANK OF MONTREAL-ACH	TOBIN-PCARD-MONTHLY	Cleared	07/19/2016
					25,011.50	Total			
Claims Check	21708	201-100-	1000-	610	196.00	AP EXAMS	KERFOOT-EXAMS FOR AP	Written	07/19/2016
					196.00	Total			
Claims Check	21709	201-100-	2600-	330	35.00	ASCHIM AUTO REPAIR	MOVING LIFTS FROM HS	Written	07/19/2016
					35.00	Total			
Claims Check	21710	201-100-	2300-	582	110.00	BARBACHANO, M. CHRISTINA	SAM CONFERENCE-MEAL	Written	07/19/2016
					110.00	Total			
Claims Check	21711	201-100-	2600-	330	124.00	DEPARTMENT OF LABOR & INDUSTRY	2016-17 BOILER INSPE	Written	07/19/2016
					124.00	Total			
Claims Check	21712	261-120-	4600-	440	495.00	DEW DROP SPRINKLERS	HS FB FIELD-PUMP	Written	07/19/2016
					495.00	Total			
Claims Check	21713	201-100-	2600-	440	5,310.00	FICO	MAINTENANCE AGREEMEN	Written	07/19/2016
					5,310.00	Total			
Claims Check	21714	201-999-	9999-	999	218.74	FOOD SERVICES OF AMERICA	REIMB FOR FSA PURCHA	Written	07/19/2016
					218.74	Total			
Claims Check	21715	201-100-	2500-	340	2,950.00	FOXIE LADY COMPUTERS, INC.	2016 USER GROUP SUPP	Written	07/19/2016
					2,950.00	Total			
Claims Check	21716	215-430-	1000-	320-143	5,015.00	GOLDEN TRIANGLE COOP	2016-17 MEMBERSHIP/P	Written	07/19/2016
					5,015.00	Total			
Claims Check	21717	261-100-	4600-	440	5,000.00	HIGH PERFORMANCE FLOORS INC.	REFINISH GYM FLOORS	Written	07/19/2016
					5,000.00	Total			
Claims Check	21718	228-100-	1000-	660	1,804.95	INFINITE CAMPUS	2016-17 ANNUAL LICEN	Written	07/19/2016
					1,804.95	Total			
Claims Check	21719	210-100-	2700-	810	450.00	LANE & ASSOCIATES INC	2016-17 CONSORTIUM F	Written	07/19/2016
					450.00	Total			
Claims Check	21720	201-710-	3400-	810	1,095.71	M.H.S.A.	ANNUAL DUES 2016-17	Written	07/19/2016
Claims Check	21720	201-720-	3500-	810	2,739.29	M.H.S.A.	ANNUAL DUES/INSURANC	Written	07/19/2016
					3,835.00	Total			
Claims Check	21721	201-100-	2300-	810	2,939.07	M.R.F.A.-MONTANA RURAL EDUCATI	2016-17 ANNUAL DUES	Written	07/19/2016
					2,939.07	Total			
Claims Check	21722	201-100-	2600-	412	1,770.70	MARIAS RIVER ELECTRIC COOPERAT	ELEM/HS ELEC BILL	Written	07/19/2016
Claims Check	21722	210-100-	2700-	412	57.24	MARIAS RIVER ELECTRIC COOPERAT	BUS GARAGE ELEC	Written	07/19/2016





**Expenditure List - July.  
2016-2017**

**SUNBURST SCHOOL DISTRICT #2**

08/03/2016  
3:27:35 PM

Print by Transaction by Check by Account

Transaction	Number	Line	Item	Account	Amount	To Whom	Purpose	Status	Date
Claims Check	21722	215-100-4500-412-410			63.28	MARIAS RIVER ELECTRIC COOPERAT	DIST HOUSE ELEC	Written	07/19/2016
					1,891.22	Total			
Claims Check	21723	201-100-2300-810			190.00	MCS (MONTANA COOPERATIVE SERVI	2016-17 FULL MEMBERS	Written	07/19/2016
					190.00	Total			
Claims Check	21724	201-100-2100-330			375.00	MONTANA INTERQUEST DETECTION C	K-9 INSP SERVICE-201	Written	07/19/2016
					375.00	Total			
Claims Check	21725	201-100-2300-810			1,250.00	MONTANA QUALITY EDUCATION COAL	2016-17 ANNUAL MEMBE	Written	07/19/2016
					1,250.00	Total			
Claims Check	21726	201-100-2600-520			20,614.00	MSPLIP-MONTANA SCHOOLS PROP &	2016-17 PREMIUM FOR	Written	07/19/2016
Claims Check	21726	210-100-2700-520			6,000.00	MSPLIP-MONTANA SCHOOLS PROP &	2016-17 PREMIUM FOR	Written	07/19/2016
					26,614.00	Total			
Claims Check	21727	201-100-2300-582			125.00	MTSBA	REGISTRATION-POLICY	Written	07/19/2016
Claims Check	21727	201-100-2300-810			3,384.00	MTSBA	2016-17 ANNUAL DUES/	Written	07/19/2016
					3,509.00	Total			
Claims Check	21728	201-999-9999-260			1,290.00	MUST	D.FAUQUE PREMIUM PAY	Written	07/19/2016
					1,290.00	Total			
Claims Check	21729	201-100-2300-810			450.00	SAM	2016-17 MEMBERSHIP-C	Written	07/19/2016
Claims Check	21729	201-100-2400-810			425.00	SAM	2016-17 MEMBERSHIP-D	Written	07/19/2016
					875.00	Total			
Claims Check	21730	201-100-1000-610			975.00	SCHOOLHOUSE IT INC	ELEM BELL SYSTEM	Written	07/19/2016
Claims Check	21730	228-100-1000-355			12,325.00	SCHOOLHOUSE IT INC	2016-17 TECHNICAL SU	Written	07/19/2016
Claims Check	21730	228-100-1000-455			27,540.00	SCHOOLHOUSE IT INC	NETWORK/TELEPHONE EQ	Written	07/19/2016
					40,840.00	Total			
Claims Check	21731	228-100-1000-535			345.00	SHOUTPOINT, INC.	SMS MESSENGER SERVIC	Written	07/19/2016
					345.00	Total			
Claims Check	21732	210-100-2700-582			145.00	TOMSHECK, TERRY	ATTEND MAPT CONFEREN	Written	07/19/2016
					145.00	Total			
Claims Check	21733	201-100-2600-421			1,081.00	TOWN OF SUNBURST	ELEM/HS WATER, SEWER	Written	07/19/2016
Claims Check	21733	201-720-3500-330			50.00	TOWN OF SUNBURST	FB FIELD-TURN ON WAT	Written	07/19/2016
Claims Check	21733	210-100-2700-421			114.31	TOWN OF SUNBURST	BUS GARAGE WATER, SE	Written	07/19/2016
Claims Check	21733	215-100-4500-421-410			120.00	TOWN OF SUNBURST	DIST HOUSING-WATER/S	Written	07/19/2016
					1,365.31	Total			
Dir.Deposit - ACH	54	201-100-2300-111			1,782.60	BARBACHANO, MARIA C.	PAYROLL SALARY	Cleared	07/15/2016
Dir.Deposit - ACH	54	201-100-2300-115			153.96	MCALPINE, VALERIE J.	PAYROLL SALARY	Cleared	07/15/2016
Dir.Deposit - ACH	54	201-100-2400-111			1,782.60	BARBACHANO, MARIA C.	PAYROLL SALARY	Cleared	07/15/2016
Dir.Deposit - ACH	54	201-100-2400-115			1,364.84	JAEGER, Megan S.	PAYROLL SALARY	Cleared	07/15/2016
Dir.Deposit - ACH	54	201-100-2500-111			842.25	TOBIN, MARGARET J.	PAYROLL SALARY	Cleared	07/15/2016
Dir.Deposit - ACH	54	201-100-2600-114			1,407.88	DIEGEL, JULIE A.	PAYROLL SALARY	Cleared	07/15/2016
Dir.Deposit - ACH	54	210-100-2300-111			891.29	BARBACHANO, MARIA C.	PAYROLL SALARY	Cleared	07/15/2016
Dir.Deposit - ACH	54	210-100-2500-111			270.87	TOBIN, MARGARET J.	PAYROLL SALARY	Cleared	07/15/2016
Dir.Deposit - ACH	54	210-100-2700-119			1,138.23	BURLEY, VINCENT E.	PAYROLL SALARY	Cleared	07/15/2016



SUNBURST SCHOOL DISTRICT #2

Expenditure List - July.  
2016-2017

08/03/2016  
3:27:35 PM

Print by Transaction by Check by Account

Transaction	Number	Line Item Account	Amount	To Whom	Purpose	Status	Date
Dir. Deposit - ACH	54	212-910-3100-111	135.44	TOBIN, MARGARET J.	PAYROLL SALARY	Cleared	07/15/2016
Dir. Deposit - ACH	54	212-910-3100-115	298.73	JAEGER, Megan S.	PAYROLL SALARY	Cleared	07/15/2016
			10,068.69	Total			
EFTPS	57	201-100-2300-111	401.25	FEDERAL TAXES	BARBACHANO, MARIA C.	Cleared	07/15/2016
EFTPS	57	201-100-2300-115	14.26	SOCIAL SECURITY TAX	McALPINE, VALERIE J.	Cleared	07/15/2016
EFTPS	57	201-100-2400-111	401.25	FEDERAL TAXES	BARBACHANO, MARIA C.	Cleared	07/15/2016
EFTPS	57	201-100-2400-115	271.56	FEDERAL TAXES	JAEGER, Megan S.	Cleared	07/15/2016
EFTPS	57	201-100-2500-111	206.36	FEDERAL TAXES	TOBIN, MARGARET J.	Cleared	07/15/2016
EFTPS	57	201-100-2600-114	487.22	FEDERAL TAXES	DIEGEL, JULIE A.	Cleared	07/15/2016
EFTPS	57	210-100-2300-111	200.63	FEDERAL TAXES	BARBACHANO, MARIA C.	Cleared	07/15/2016
EFTPS	57	210-100-2500-111	62.51	FEDERAL TAXES	TOBIN, MARGARET J.	Cleared	07/15/2016
EFTPS	57	210-100-2700-119	229.58	FEDERAL TAXES	BURLEY, VINCENT E.	Cleared	07/15/2016
EFTPS	57	212-910-3100-111	31.25	FEDERAL TAXES	TOBIN, MARGARET J.	Cleared	07/15/2016
EFTPS	57	212-910-3100-115	65.82	FEDERAL TAXES	JAEGER, Megan S.	Cleared	07/15/2016
EFTPS	57	214-100-2300-210	301.14	SOCIAL SECURITY TAX	BARBACHANO, MARIA C.	Cleared	07/15/2016
EFTPS	57	214-100-2400-210	332.81	SOCIAL SECURITY TAX	BARBACHANO, MARIA C.	Cleared	07/15/2016
EFTPS	57	214-100-2500-210	125.56	SOCIAL SECURITY TAX	TOBIN, MARGARET J.	Cleared	07/15/2016
EFTPS	57	214-100-2600-210	243.22	SOCIAL SECURITY TAX	DIEGEL, JULIE A.	Cleared	07/15/2016
EFTPS	57	214-100-2700-210	123.58	SOCIAL SECURITY TAX	BURLEY, VINCENT E.	Cleared	07/15/2016
EFTPS	57	214-910-3100-210	46.38	SOCIAL SECURITY TAX	JAEGER, Megan S.	Cleared	07/15/2016
			3,544.38	Total			
Gen. Purpose JV	7	201-999-9999-260	212.40	Total	PAY RETIREE INSURANC	Cleared	07/13/2016
Payroll Check	28267	201-100-2600-114	871.76	KIMMET, LYNN C.	PAYROLL SALARY	Written	07/18/2016
			871.76	Total			
Payroll Check	28268	201-100-2600-114	30.79	AFLAC-CONTINENTAL AMERICAN GRP	DIEGEL, JULIE A.	Written	07/18/2016
			30.79	Total			
Payroll Check	28269	201-100-2300-260	962.40	MUST-MEDICAL NON-TAXABLE	BARBACHANO, MARIA C.	Written	07/18/2016
Payroll Check	28269	201-100-2400-260	962.40	MUST-MEDICAL NON-TAXABLE	BARBACHANO, MARIA C.	Written	07/18/2016
Payroll Check	28269	201-100-2600-260	1,776.00	MUST-MEDICAL NON-TAXABLE	DIEGEL, JULIE A.	Written	07/18/2016
Payroll Check	28269	201-910-3100-116	179.39	MUST-MEDICAL NON-TAXABLE	HARTZELL, LORELLE	Written	07/18/2016
Payroll Check	28269	201-910-3100-260	708.61	MUST-MEDICAL NON-TAXABLE	HARTZELL, LORELLE	Written	07/18/2016
Payroll Check	28269	210-100-2300-260	481.20	MUST-MEDICAL NON-TAXABLE	BARBACHANO, MARIA C.	Written	07/18/2016
Payroll Check	28269	210-100-2700-118	213.12	MUST-MEDICAL NON-TAXABLE	IVERSON, Terrese F.	Written	07/18/2016
Payroll Check	28269	210-100-2700-260	1,562.88	MUST-MEDICAL NON-TAXABLE	BURLEY, VINCENT E.	Written	07/18/2016
			6,846.00	Total			
Payroll Check	28270	201-100-2500-111	49.50	UNUM VOLUNTARY LIFE	TOBIN, MARGARET J.	Written	07/18/2016
Payroll Check	28270	201-100-2600-114	9.90	UNUM VOLUNTARY LIFE	KIMMET, LYNN C.	Written	07/18/2016



**Expenditure List - July.**  
2016-2017

**SUNBURST SCHOOL DISTRICT #2**

08/03/2016  
3:27:35 PM

Print by Transaction by Check by Account

Transaction	Number	Line Item Account	Amount	To Whom	Purpose	Status	Date
Payroll Check	28270	210-100-2700-119	53.00	UNUM VOLUNTARY LIFE	BURLEY, VINCENT E.	Written	07/18/2016
			112.40	Total			
=====							
			157,601.36				

Overall Fund Totals

81,336.51	201-K12 GENERAL FUND
16,198.45	210-TRANSPORTATION FUND
606.40	212-LUNCH FUND
2,470.89	214-RETIREMENT FUND
8,674.59	215-MISC PROGRAMS FUND
42,819.52	228-TECHNOLOGY FUND
5,495.00	261-BUILDING RESERVE
=====	
157,601.36	Overall Total

157,601.36 High School



**SUNBURST SCHOOL DISTRICT**  
Superintendent Report to the Board  
7/19/2016

**FACILITIES**

- Added Maintenance Coordinator to Vince Burley's contract (*see supplemental job description created for this amended position*)
- Re-sodding the football field
- Re-graded the track - will need to add red shale next summer
- See supplemental list of current facilities projects
- Will post for a half-time Custodian for the High School

**CURRICULUM & INSTRUCTION**

- SBAC Scores are posted for the district (*please see supplemental information*)
- ALL English courses at the HS will have an honors track within each course
- Curriculum and Instructional Materials are being purchased for the SY
- Curriculum Review and Adoption schedule will be developed for the board to approve
- Master Schedule is being updated (*please see supplemental information \*DRAFT*)
- Pre-Registration for HS students will be August 2nd and August 3rd from 6-8pm
- Professional Development is being considered for the PIR days August 15th and 16th - Google training, Suicide prevention, Peer Observation program, New Teacher Mentoring development
- We were able to fold 7th and 8th grade courses into current staffing. Mrs. Ryan and Mrs. Gottfried will be the advisors for this group.

**ENROLLMENT**

- Will be creating a working chart of enrollment summary information that compiles enrollment info from the past 5 years - August board meeting

**HANDBOOKS**

- Working on updating the student handbooks - will be available for board approval by August board meeting

**STAFFING NEEDS/CHANGES**

- Drama Production Coach and Assistant Coach
- Student Council Advisor
- JH Science Advisor
- Half-time Custodian
- Substitutes
- Substitute Bus Drivers

- 7th-8th Grade Teacher
- Concessions Manager
- PARA at Sunburst Elementary
- JH Girls Basketball coach

# Montana

## COMPREHENSIVE ASSESSMENT SYSTEM

### Home Page Dashboard

 Test: **Smarter Summative** ▼

 Administration: **2015-2016** ▼

- Scores for students who were mine at the end of the selected administration
- Scores for my current students
- Scores for students who were mine when they tested during the selected administration

### Number of Students Tested and Percent of Students Proficient for Students in Sunburst K-12 Schools, 2015-2016

#### ELA/Literacy

Grade	Number of Students Tested	Percent Proficient
Grade 3	10	60%
Grade 4	22	45%
Grade 5	15	60%
Grade 6	12	50%
Grade 7	18	67%
Grade 8	10	70%

#### Mathematics

Grade	Number of Students Tested	Percent Proficient
Grade 3	10	40%
Grade 4	22	50%
Grade 5	15	20%
Grade 6	12	42%
Grade 7	18	39%
Grade 8	10	40%

Based on data from the Smarter Summative, 2015-2016 administration.

Report Generated: 7/15/2016 7:57:15 AM MDT

\*No valid scores for this grade and subject

The radio buttons located directly below the administration drop-down allow you to view score data in three different ways. The first button allows you to view data for students who were associated with you at the end of a selected administration. The second radio button allows you to view data for students who are associated to your current rosters, even if those students were previously enrolled in a different district or school. The third radio button allows you to view data for any students who were associated with you when they started a test (e.g., students who transferred out of your district/school). For more information on the radio button options, please refer to the ORS user guide accessible via the Help button.

The Interim Comprehensive Assessments (ICAs) include both computerized scoring components (scored immediately) and hand-scoring components (scored at the local level). The reporting system aggregates results in real-time. Performance data will display as students complete both scored components and the hand-scoring portion results have been entered into the Teacher Scoring System.

The Interim Assessment Blocks (IABs) include both computerized scoring components (scored immediately) and hand-scoring components (scored at the local level). The reporting system aggregates results in real-time. Performance data will display as students complete both scored components and the hand-scoring portion results have been entered into the Teacher Scoring System.

For the IAB, the ORS aggregates results for the test opportunity corresponding to a student's performance on the most recent opportunity. Note that in the instance where a student completes multiple opportunities for only one Interim assessment block, the ORS will only aggregate results corresponding to the most recent opportunity for that one block. You can view a student's performance on all test opportunities by using the "Show All Opportunities" button on the student listing page or referring to the individual student report.

Montana Help Desk

1.888.792.2741

montanahelpdesk@measuredprogress.org