

**SUNBURST SCHOOL DISTRICT #2  
REGULAR MEETING**

**September 20, 2016**

**BOARD MINUTES**

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1. **CALL TO ORDER:** The regularly scheduled meeting of the Board of Trustees was called to order at 7:00pm by the Chairman, Lisa Kearns with the *pledge to our flag*. The School District No. 2. Trustees present to constitute a quorum were:

*Lisa Kearns, Chairman*

*(Scott Griffin, Trustee-Absent)*

*Jonette Johannsen, Vice-Chairman*

*James Nagy, Trustee*

*Lisa Samsal, Trustee*

Guests and staff in attendance were:

*Christina Barbachano, Superintendent*

*District Staff – See attached list*

*Dan Nau, Principal K-6*

*Peggy Tobin, Business Manager*

2. **APPROVE/REVISE/AMEND AGENDA** Action 1  
Jim moved to approve agenda as written. Lisa S. seconded the motion and it passed unanimously.
3. **CONSENT AGENDA** Action 2  
a. Minutes from the August 23<sup>rd</sup> Regular Board Meeting  
b. Minutes from the September 12<sup>th</sup> Special Board Meeting  
c. Warrants, Payroll Approval & Warrants to Void  
Jonette made a motion to approve the minutes from the August 23<sup>rd</sup> Regular Board Meeting, the September 12<sup>th</sup> Special Board Meeting and the warrants 21749-21768, P-Card Transactions and payroll transactions (which included PR checks 28278-28291). Lisa S. seconded the motion. All voted in favor and the motion carried unanimously.
4. **PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA** Discussion  
There were no public comments.
5. **BUSINESS MANAGER REPORT** Discussion  
Peggy reported she had to write five more checks and provided the board with an updated expenditure report for September. She also completed the first draft of the audit MDA. When that is submitted we will receive the final written audit report.
6. **TRANSPORTATION/MAINTENANCE COORDINATOR REPORT**– (See attached report) Discussion  
In addition his report, Vince reported that the bus that has been taken to Great Falls is out of warranty by 14 days. They are waiting for parts to come in.
7. **ELEMENTARY PRINCIPAL/TECHNOLOGY REPORT**– (See attached reports) Discussion  
Dan reviewed his report and included a note that the new laptops are missing the logo that we paid for so they are being picked up and returned to have the logos put on. There will be a staff potluck for Julie Diegel on Thursday the 28<sup>th</sup> starting at 5:30pm. Dan followed up on the allergy discussion from the last board meeting with current board policies and a report on his discussion with the OPI/State nutrition staff who provided the requirements for documentation and annual updates for food allergies required by the USDA. He summarized that after going through our policy and the OPI requirements, it is important that we continue to require the doctor's allergy documentation at the beginning of each school year.
8. **ATHLETIC DIRECTOR'S REPORT**– (See attached report) Discussion  
In addition to his report, Jeff updated the board on the status of Volleyball – four schools weren't able to fill a JV team and he picked up two JV games with Box Elder (October dates). Jeff has started the process with Mark Beckman (MHSA) to have 8<sup>th</sup> graders play basketball at HS. MHSA revised the class C enrollment rules. It used to be 119 and is now 107. They also revised the 6-man football so that HS enrollment needs to be 65 or less (instead of 70) and Golf will require only two practices in order for the players to be eligible for participation beginning in 2017-18 (next school year).

9. **SUPERINTENDENT'S REPORT** – (See attached report)

Discussion

Christina directed the board to her report which includes the following:

- a. Enrollment
- b. Extra-Curricular out of school tracking report
- c. Employee absence breakout report
- d. Curriculum review schedule – Christina pointed out that math and arts are up for review for the 2016-17 year. She is working with Kris to create a Title I math class for students who aren't ready for Algebra 1.
- e. Homecoming events schedule
- f. Title 1 auditing – this will be a desk audit for the past 3 years and is due November 1<sup>st</sup>

Christina also reported on the concessions from last weekend – the new system seems to be working well.

10. **NEW BUSINESS**

a. **Weapons Policy & Handbook Alignment**

Discussion

Christina started the discussion regarding an incident with knives. We currently have three different documents that do not match and therefore, the board policy will supersede any other handbooks or documents. Christina provided copies of all three – board policy, elementary handbook and HS handbook. The Gun Free School Act actually only prevents weapons from entering a school building, but our policy can be more restrictive. Someone with a firearm in the parking lot wouldn't necessarily be breaking the law, but they would be breaking school policy. Christina will also provide discussion in her upcoming newsletter.

b. **Transportation for extra-curricular activities**

Discussion

Christina reported on her meeting with the admin/leadership team and the results of that discussion were that the cost would be prohibitive for the school to pursue another bus route for after-school activity practices and still provide equity for all. Christina also met with Alex and recommended a meeting for the parents so that they could discuss how parents can get their students to and from their practices – car pooling, etc. It needs to be the parents' responsibility to get their students to and from the after-school activity/athletic practices.

c. **Approve Sunburst School District Annual Goals**

Action 3

Christina requested board approval for the annual goals and pointed out that the board would be expected to fund these goals. Jim moved to approve the district annual goals as written. Lisa S. seconded the motion and it passed unanimously.

d. **Approve additional work on district house based on insurance estimate received**

Action 4

Christina requested that instead of using the \$22,000 of insurance to offset the \$35,000 budget for the district house, that we use these funds to complete the project including roof and gutters and bring the total budget available to \$57,000. Jonette moved to approve the additional work on the district house based on the insurance estimate received, increasing the total budget to \$57,000. Jim seconded the motion and it passed unanimously.

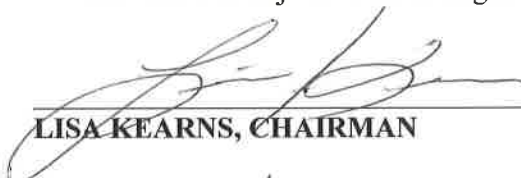
11. **EXECUTIVE SESSION: Parent Appeal:** The board retired to executive session at 7:40pm. Executive session ended at 7:45pm. Jim moved to approve the minutes from the executive session. Jonette seconded the motion and it passed unanimously. The minutes were sealed by the district clerk.

12. **NEXT REGULAR BOARD MEETING—October 18, 2016 at 7:00 PM**

13. **ADJOURN**

Action 5

Jim moved to adjourn the meeting at 7:49pm. The motion was seconded by Lisa S. and passed unanimously.

  
 \_\_\_\_\_  
 LISA KEARNS, CHAIRMAN

  
 \_\_\_\_\_  
 PEGGY TOBIN, CLERK

DATE: 10/18/16

DATE: 10/18/16

SUNBURST SCHOOL DISTRICT 2  
REGULAR BOARD MEETING  
September 20, 2016  
GUEST LIST  
PLEASE SIGN IN!!

NAME	REPRESENTING
Abe & Alex Akhman	
Vince Burley	
Sara Brown	
Shannon Dunk	
Robert Engle	
Jeffrey Amanda W	

## SUNBURST SCHOOL DISTRICT #2

Expenditure List - September.  
2016-2017

09/20/2016  
12:54:51 PM

Select All (All Transactions).

Note: (\*) Employee Reimbursements Included in Amounts.

Filename: FokieToExpList (Sunburst School).tsv

Location: C:\Program Files (x86)\Fokie Lady Computers\Fund Accounting\Output\

Print by Number - Totals Only

Transaction	Number	To Whom	Amount	Date	Status
Auto Clear - ACH	386	STATE TAXES	4,988.00	09/19/2016	Cleared
Auto Clear - ACH	387	T.R.S.	16,598.17	09/19/2016	Cleared
Auto Clear - ACH	388	P.E.R.S.	3,988.55	09/19/2016	Cleared
Auto Clear - ACH	389	STATE TAXES-ADDITIONAL	25.00	09/19/2016	Cleared
Auto Clear - ACH	390	AFLAC (NONTAXABLE)	478.30	09/19/2016	Cleared
Auto Clear - ACH	391	AFLAC (TAXABLE)	24.29	09/19/2016	Cleared
Auto Clear - ACH	392	T.R.S. - WORKING RETIREE	37.02	09/19/2016	Cleared
Auto Clear - ACH	393	P.E.R.S. - WORKING RETIREE	17.57	09/19/2016	Cleared
Auto Clear - ACH	394	PEAK 1-FLEX	1,202.47	09/19/2016	Cleared
Auto Clear - ACH	395	PEAK 1-HSA	1,885.25	09/19/2016	Cleared
Auto Clear - ACH	396	PEAK 1-FEES	32.00	09/19/2016	Cleared
Auto Clear - ACH	397	GUARDIAN-DENTAL	1,333.34	09/19/2016	Cleared
Auto Clear - ACH	398	GUARDIAN-VISION	231.11	09/19/2016	Cleared
Auto Clear - ACH	399	P.E.R.S. - New Hire	264.41	09/19/2016	Cleared
Auto Clear - ACH	400	BANK OF MONTREAL-ACH	41,826.68	09/17/2016	Cleared
Claims Check	21749	MONTANA STATE UNIVERSITY	2,000.00	09/12/2016	Written
Claims Check	21750	CITY OF SHELBY	100.00	09/17/2016	Written
Claims Check	21751	FOOD SERVICES OF AMERICA	3,905.99	09/17/2016	Written
Claims Check	21752	LIBERTY ELECTRIC INC.	1,941.10	09/17/2016	Written
Claims Check	21753	ROBBINS, DANIELLE	587.52	09/17/2016	Written
Claims Check	21754	SAM	215.00	09/17/2016	Written
Claims Check	21755	SCHOOLHOUSE IT INC	8,604.00	09/17/2016	Written
Claims Check	21756	SCIENCE/MATH RESOURCE CENTER	325.00	09/17/2016	Written
Claims Check	21757	STERLING, JACK	1,020.00	09/17/2016	Written
Claims Check	21758	STROM & ASSOCIATES, P.C.	6,320.00	09/17/2016	Written
Claims Check	21759	SUNBURST SCHOOL DIST #2 PETTY	335.03	09/17/2016	Written
Claims Check	21760	SUPERIOR BUSINESS EQUIP.	12,241.00	09/17/2016	Written
Claims Check	21761	TOOLE COUNTY ROAD/WEED DEPT	25.11	09/17/2016	Written
Claims Check	21762	TOWN OF SUNBURST	1,315.31	09/17/2016	Written
Claims Check	21763	CHOTEAU COUNTY EMS	44.00	09/20/2016	Written
Claims Check	21764	LANE & ASSOCIATES INC	3,180.00	09/20/2016	Written
Claims Check	21765	MARIAS RIVER ELECTRIC COOPERAT	814.34	09/20/2016	Written
Claims Check	21766	MUST	1,776.00	09/20/2016	Written
Claims Check	21767	SUNBURST MERCANTILE	360.63	09/20/2016	Written
Claims Check	21768	UNIVERSITY OF MONTANA	250.00	09/20/2016	Written
Direct Deposit - ACH	56	Dir.Deposit - ACH	80,747.08*	09/13/2016	Cleared
EFTPS	59	Federal Taxes	28,471.00	09/19/2016	Cleared
General Purpose JV	9	Gen.Purpose JV	24.10	09/19/2016	Cleared
Payroll Check	28278	FLEISHER, LEISHA A.	360.84	09/19/2016	Written
Payroll Check	28279	HANSON, TAWNA L.	125.63	09/19/2016	Written
Payroll Check	28280	HART, FAYE M.	118.05	09/19/2016	Written
Payroll Check	28281	IVERSON, Terrese F.	1,857.41	09/19/2016	Written
Payroll Check	28282	KIMMET, LYNN C.	1,964.04	09/19/2016	Written
Payroll Check	28283	LEICHLITER, Deborah C.	1,589.93	09/19/2016	Written
Payroll Check	28284	SCARBROUGH, BILLIE J.	1,179.19	09/19/2016	Written
Payroll Check	28285	TOMSHECK, REX L.	88.93	09/19/2016	Written
Payroll Check	28286	AFLAC-CONTINENTAL AMERICAN GRP	54.80	09/19/2016	Written
Payroll Check	28287	DISTRICT HOUSING RENTAL PAYMEN	450.00	09/19/2016	Written
Payroll Check	28288	MEA/MFT	673.50	09/19/2016	Written
Payroll Check	28289	MUST-MEDICAL NON-TAXABLE	26,850.00	09/19/2016	Written
Payroll Check	28290	Waddell & Reed	505.00	09/19/2016	Written
Payroll Check	28291	UNUM VOLUNTARY LIFE	461.26	09/19/2016	Written



SUNBURST SCHOOL DISTRICT #2

Expenditure List - September.  
2016-2017

09/20/2016  
12:54:51 PM

Print by Number - Totals Only

Transaction	Number	To Whom	Amount	Date	Status
Reimbursement	9	Reimbursement	-12,615.68	09/14/2016	Cleared
Expenditure Zeroed by Credit		Zeroed by Credit	0.00	07/15/2016	Cleared
			=====		
			251,197.27		

Overall Fund Totals

170,693.11	201-K12 GENERAL FUND	
14,125.00	210-TRANSPORTATION FUND	
6,373.66	212-LUNCH FUND	
19,862.15	214-RETIREMENT FUND	
10,291.71	215-MISC PROGRAMS FUND	
457.58	218-DRIVERS EDUCATION	
12,072.32	228-TECHNOLOGY FUND	
15,071.74	229-FLEXIBILITY FUND	
2,250.00	285-MISC. TRUST FUND	251,197.27 High School
=====		
251,197.27	Overall Total	



## **AD Report**

- All sport schedules will be in full swing this week and next.
- Homecoming next week: Friday Football and Volleyball, Sat. Volleyball and XC
- JV volleyball lost 4 schools in conference who are not fielding a JV team. Trying to find additional couple of games
- AD meeting on 9/7 was cancelled and will be rescheduled on 9/21
- Currently gathering information on state of Girls basketball. Looking at 4 HS girls and 3 JH girls, maybe 4.

## **Maintenance and Transportation report**

We have one bus in Great Falls for repairs. They have ordered parts so we are waiting to have it completed.

All other buses are running fine.

The new score boards have been installed .We will have the frequency on the football scoreboard so the Gym one will not operate it.

I will be getting FICO to give us a bid on 1 or 2 more cameras for the High School.

We are going to see what Liberty Electric will charge to run an alarm wire to the Vo-Ag building.

One overhead door has been installed in the Vo-Ag building and he will install the other as soon as it arrives.

School Board  
Elementary Principal Report  
September 20, 2016

1. Current enrollment: 81 in K-6
2. Back to school night had a reasonable turnout – about 45% of students – obviously a lot more in the lower grades.
3. Off to a great start this year. Everyone is getting in a great groove and we are having some great learning and fun taking place. Our staff is working well together and communicating well to handle the various needs that we have and has been very flexible when situations arrive.
4. Bus safety was held on September 1. Thanks to Teri Iverson for her assistance. We want our buses to be a safe place for our kids. We really stressed the importance of sitting correctly on the bus and behaving appropriately so the bus can be a safe place.
5. Attendance has been pretty good to start the year. Besides absenteeism for funerals, no one has missed more than 2.5 days of school.
6. Midterm was Friday, Sept. 16<sup>th</sup>. Grades will be mailed home on the 21<sup>st</sup>. Our report cards will look slightly different with all subject areas being graded as well as an addendum for areas to include items that also matter that have a number assigned rather than a grade to help a parent to understand their study habits, working well with others, work completion, etc. All K-2 students also still receive a weekly orange behavioral sheet.
7. Completed all benchmark testing – started intervention groups this week.
8. We have data meetings every 6 weeks and have IAT meetings every 2 weeks. This is our way of monitoring students that need assistance.
9. TTM has started. TTM is individualized math instruction on the computer for all students in grades 3-6.
10. Picture Day was Tuesday, September 13<sup>th</sup>. Lifetouch Pictures handles *our* picture taking duties.
11. Intramural FB began last week for 5<sup>th</sup>/6<sup>th</sup> students– been fun. 19 students are participating.
12. Humanities Montana sponsored a dance workshop for all students in K-6 on Monday, September 19<sup>th</sup>. A good time was had by all.

Technology:

Systems are running well – no issues with wireless. Ordered 17 new laptops that will be arriving any day. We will have to image these before we can deploy them.

Upcoming:

- Custodial Appreciation Day is Oct. 3.

**SUNBURST SCHOOL DISTRICT**  
Superintendent Report to the Board  
9/13/2016

**ANNUAL OBJECTIVES & GOALS**

Please refer to the supplemental information.

**FACILITIES**

- AG building renovations have begun - first large overhead door is in place. I would love to do a huge Refiner logo mural on the outside.
- Jim W. started and our school is looking awesome.
- Received Insurance money to repair the damage on the Superintendent house - Email from PW

"I have received the Montana Claim Service estimate and have discussed with Vicki at PayneWest. They have allowed an estimated \$22,057.33 for the work to the building. The parking lot is not covered property so there was no allowance for the parking lot damage. PayneWest has approved an initial advance of 11,590.95. Once the repairs are completed, you may send me a copy of the invoice and you may then be able to claim up to the 9,466.38 additional. The 1,000.00 deductible is not an item that can be reimbursed.

Building 1 total	19,451.99
Building 2 total	<u>2,605.33</u>
Total RC est	22,057.33
Depr	<u>-9,466.38</u> β Potentially recoverable
ACV	12,590.95
Ded	<u>-1,000.00</u>
ACV Claim	11,590.95"

**CURRICULUM & INSTRUCTION**

- Beginning Math Curriculum and Instructional Resources Review- goal is to recommend new Math adoption by February board meeting for K-12th. Professional Development to implement the adoption would occur in the spring and early summer.
- JH students took the EasyCBM in early September - will report student growth in January at the next Benchmark test.
- Our Title I program is being audited by OPI this year.
- An MTDA Committee is being formed to look at creating clearer perimeters around MTDA courses. We may look at recommending some changes to our MTDA Board Policy and adding language to our Handbook regarding this resource.
- Eligibility - We are just beginning to see a few students who are ineligible. I see this number rising as we begin to pull student grades from MTDA - credit recovery course just began on September 7th.



## ENROLLMENT

Grade Level	5/16	8/16	9/16	10/16	11/16	12/16	1/17	2/17	3/17	4/17	5/17
Kinder	11	15	15								
1st	8	11	10								
2nd	11	8	8								
3rd	9	12	12								
4th	16	11	10								
5th	13	14	14								
6th	8	13	12								
7th	19	14	14								
8th	6	15	16								
9th	21	6	6								
10th	5	21	21								
11th	16	5	5								
12th	17	13	16								
<b>Total</b>	<b>160</b>	<b>158</b>	<b>159</b>								

## EXTRA-CURRICULAR STUDENT PROGRAMS

- Student Council, Pep Club, FCCLA, FFA, and Art Club have all begun meeting and business activities.
- Please see supplement for hours of school missed by all extra-curricular activities.
- Concessions is being handled differently this year. ALL student groups affiliated with the school district are allowed to run a Concessions event. Monies will be split 60/40, with 60% of profits going to the group, and 40% being retained for Concessions. At the end of the year, the remaining money will be divided amongst all the groups that worked at the ratio in which the groups worked.

## STAFFING NEEDS/CHANGES

- Drama Production Coach and Assistant Coach
- Substitute Bus Drivers
- JH Girls Basketball Assistant coach
- JH Boys Basketball Assistant coach

**Extra-Curricular and Athletic Absences (Student**

<b>Volleyball</b>		
<b>Date</b>	<b>Hours of School Missed</b>	<b>Total # of Hours Missed</b>
9/2/17	10am-2:30pm	6.5
<b>Football</b>		
<b>Date</b>	<b>Hours of School Missed</b>	<b>Total # of Hours Missed</b>
<b>XCountry</b>		
<b>Date</b>	<b>Hours of School Missed</b>	<b>Total # of Hours Missed</b>
9/9/2016	11:00-2:24	3.5
<b>FFA</b>		
<b>Date</b>	<b>Hours of School Missed</b>	<b>Total # of Hours Missed</b>
9/13/2016	9:15-2:00	4.75
<b>FCCLA</b>		
<b>Date</b>	<b>Hours of School Missed</b>	<b>Total # of Hours Missed</b>
<b>Student Council</b>		



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State Fiscal Year 2017

## Annual Progress Report - Curriculum Alignment

### ARM 10.55.603 CURRICULUM AND ASSESSMENT

**(2) For content and performance standards in all program areas in accordance with ARM 10.55.602(8), school districts shall:**

**(c) at least every five years, review and select materials and resources necessary for implementation of the curriculum and assessment that are consistent with the goals of the five-year comprehensive education plan.**

Content	Year Last Review Completed	Year Next Review to be Completed
Arts	2013 - 2014 ▼	2016 - 2017 ▼
Career Vocational Technical	2014 - 2015 ▼	2020 - 2021 ▼
English Language Arts	2011 - 2012 ▼	2017 - 2018 ▼
Health Enhancement	2011 - 2012 ▼	2016 - 2017 ▼
Library Media	2014 - 2015 ▼	2020 - 2021 ▼
Mathematics	▼	2016 - 2017 ▼
Reading	▼	2017 - 2018 ▼
Science	2014 - 2015 ▼	2019 - 2020 ▼
Social Studies	2014 - 2015 ▼	2019 - 2020 ▼
Technology	2014 - 2015 ▼	2018 - 2019 ▼
Workplace Competencies	▼	2018 - 2019 ▼
World Languages	2014 - 2015 ▼	2020 - 2021 ▼

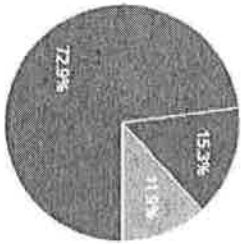
## **HOMECOMING WEEK SCHEDULE**

**September 19-24<sup>th</sup>, 2016**

- Monday - PJ Day at the JH/HS
- Tuesday - Tacky Tuesday at the JH/HS (it is also ASFVAB testing for Juniors)  
Homecoming Royalty Election
- Wednesday - Waikiki Beach Wednesday at the JH/HS  
12:08-3:30 Juniors and Seniors ONLY work on Float
- Thursday - Superhero Day at the JH/HS  
Am Assembly at the HS for JH/HS Students then released to work on floats and posters/banners.  
6:30 - All Parade Participants meet at the Bus Barn  
7:00 - Parade downtown (this is a slight change as originally I had said 6:30)  
Grand Marshals are Tammy and James Smith
- Friday - Refiner Friday  
10AM-11:49 Class Games in the Gym and outside  
12:20-1:20(ish) Pep Rally for ALL STUDENTS and STAFF  
1:20-2:00 back to class  
2:00 Students released to watch Volleyball game until end of school  
2:00 - 4:00 Tail Gate sponsored by the Booster Club  
2:00 JV/V Volleyball Games v. North Star  
4:00/7:00 JH/V Football Games v. Big Sandy  
XC at Cutbank
- Saturday - JH/JH/JV/V Volleyball v. Valier 4:00/5:00/6:00

### Are you a Certified, Classified or Administrative Employee?

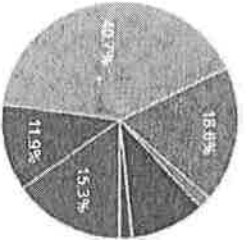
(59 responses)



- Certified — 72.9%
- Classified — 15.3%
- Administrative — 11.9%

### Why are you going to be gone?

### What type of leave are you requesting? (59 responses)



- Personal Leave (Certified) — 40.7%
- Vacation Leave (Classified/Admin) — 18.4%
- Sick Leave — 40.7%
- Bereavement/Immediate Family pe... — 11.9%
- Juny Duy — 15.3%
- Professional Leave — 11.9%
- Military Leave — 11.9%
- Leave without Pay — 11.9%

ATMotic 10.2.16

### Dates of Leave

**From the JH/HS Handbook**

**FIREARMS AND WEAPONS**

As stated in School Policy #3310, any person who possesses, carries a weapon on school property (including in school district vehicles) shall be referred to the law enforcement for immediate prosecution, as well as face disciplinary action by the District. In addition, a parent or guardian of any minor violating this policy shall also be referred for possible prosecution, on ground of allowing the minor to possess, carry or store a weapon on school property. A weapon shall be defined as any type of firearm, a knife with a blade four (4) or more inches in length, a sword, a straight razor, a throwing star, nun-chucks, firecrackers or brass or other metal knuckles. (Do not come on school property with a hunting weapon in your vehicle.)

**From the Elementary Handbook**

**Possession of a Weapon on School Property**

Any person who possesses, carries, or stores a weapon on school property, except as provided below, shall be referred to law enforcement for immediate prosecution, as well as face disciplinary action by the District (possible expulsion for up to 12 months). In addition, a parent or guardian of any minor violating this policy shall also be referred for possible prosecution, on the grounds of allowing the minor to possess, carry, or store a weapon on school property. For the purposes of this section only, the following terms are defined: school building shall be defined as all buildings owned or leased by a local school district that are used for instruction or for student activities; weapon shall be defined as any type of firearm, a knife, a sword, a straight razor, a throwing star, nun-chucks, firecrackers, or brass or other metal knuckles. The Board or school administrator may grant persons and entities advance permission to possess, carry, or store a weapon on school property. All persons who wish to possess, carry, or store a weapon in a school building shall present this request to the Board or school administrator prior to bringing it to school. This policy does not apply to law enforcement personnel.

STUDENTS

FIREARMS AND WEAPONS

Firearms

For the purposes of the firearms section of this policy, the term "firearm" means (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any destructive device pursuant to 18 U.S.C. 921 (4). Such term does not include an antique firearm pursuant to 18 U.S.C. 921 (16).

It is the policy of the Sunburst School District to comply with the federal Gun Free Schools Act of 1994 and state law 20-5-202 (2), MCA, pertaining to students who bring a firearm to, or possess a firearm at, any setting that is under the control and supervision of the school district. In accordance with 20-5-202 (3), MCA, a teacher, superintendent, or a principal shall suspend immediately for good cause a student who is determined to have brought a firearm to, or possess a firearm at, any setting that is under the control and supervision of the school district. In accordance with Montana law, a student who is determined to have brought a firearm to, or possess a firearm at, any setting that is under the control and supervision of the school district must be expelled from school for a period of not less than 1 year.

However, the Board of Trustees through this policy authorizes the Superintendent, or the principal of a school without a Superintendent, to use his/her discretion on a case-by-case basis and modify the requirement of expulsion of a student if he/she deems such modification to be warranted under the circumstances. *Note: there is no expulsion hearing unless the administration determines that the circumstances warrant a recommendation of expulsion of the student for a period of one (1) year to the Board.*

A decision to change the placement of a student with a disability who has been expelled pursuant to this section must be made in accordance with the Individuals with Disabilities Education Act.

Possession of Weapons other than Firearms

The District does not allow weapons on school property. Any student found to have possessed, used or transferred a weapon on school property will be subject to discipline in accordance with the District's discipline policy. For purposes of this section, "weapon" means any object, device, or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury, including but not limited to air guns; pellet guns; BB guns; fake (facsimile) weapons; all knives; blades; clubs; metal knuckles; nunchucks; throwing stars; explosives; fireworks; mace or other propellants; stun guns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.

No person shall possess, use, or distribute any object, device, or instrument having the appearance of a weapon, and such objects, devices, or instruments shall be treated as weapons,

including but not limited to weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.) to inflict bodily harm and/or intimidate, and such use will be treated as the possession and use of a weapon.

The District will refer to law enforcement for immediate prosecution any person who possesses, carries, or stores a weapon in a school building, and the District may take disciplinary action as well in the case of a student. In addition the District will refer for possible prosecution a parent or guardian of any minor violating this policy on grounds of allowing a minor to possess, carry, or store a weapon in a school building. (45-8-361 (1) (2))

For the purposes of this section only, "school building" means all buildings owned or leased by a local school district that are used for instruction or for student activities. (45-8-361 (5a))

The Board may grant persons and entities advance permission to possess, carry, or store a weapon in a school building. All persons who wish to possess, carry, or store a weapon in a school building must request permission of the Board at a regular meeting. The Board has sole discretion in deciding whether to allow a person to possess, carry, or store a weapon in a school building. (45-8-361 (3b))

This policy does not apply to law enforcement officers acting in his or her official capacity. (45-8-361 (3a))

Cross Reference:	Policy 3310 Policy 4332	Student Discipline Conduct of School Property
Legal Reference:	§ 20-5-202, MCA § 45-8-361, MCA  20 U.S.C. § 7151, et seq. 18 U.S.C. § 921 NCLB, Section 4141	Suspension and expulsion Possession or allowing possession of a weapon in a school building Gun Free Schools Act of 1994 Definitions Gun Free Requirements

Policy History:

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